

REGULAR COUNCIL MEETING  
June 3, 2013

Members Present: Douglas Baker, Mayor  
Donna Fletcher, Deputy Mayor  
Samuel Lyons  
James Marshall  
Jennifer M Horne  
Ryan Rudegear  
Garnet Wood

Members Excused: None

In Attendance: E. William Gabrys, City Manager  
Tracy Jamieson, Deputy Manager  
Brian Spaid, Esq., City Solicitor  
Darla Hawke, Recording Secretary  
Daniel Weiland, 1 Park Way  
Joe Cipriani, 1334 Elk Street  
Michael Sibley, 1334 Elk Street  
Ally-Karen D Miller, YMCA Aquatics Director  
Jeremy Johnson, Venango Newspapers, Inc.

Mayor Baker called the meeting to order at 7:00 PM.

ADOPTION OF AGENDA - Resolution No. 84

Mrs. Fletcher moved to approve the agenda, as presented. Mr. Lyons seconded the motion, which passed unanimously.

APPROVAL OF MINUTES - Resolution No. 85

Mr. Marshall moved to approve the minutes of the regular meeting of May 6, 2013; the minutes of the public hearing "CDBG FY-2013," of May 20, 2013; the minutes of the public hearing "CDBG FY-2011 Proposed Modification," of May 20, 2013; and the minutes of the special meeting of May 20, 2013, as presented. Mr. Rudegear seconded the motion, which passed unanimously.

PAY THE BILLS - Resolution No. 86

Mr. Wood moved to pay the bills as presented. Mr. Rudegear seconded the motion, which passed unanimously.

CITIZENS' INQUIRIES

Mr. Weiland advised Council the Historic & Architectural Review Board [HARB] guidelines for signs & awnings would be ready for their review by the July Council meeting.

Prior to the meeting, copies will be handed out to Council, staff, and any other interested parties for their review. Mr. Marshall voiced his interest in attending the guidelines workshops. He was informed they would be meeting this Friday, June 7, 10:15 AM, at the Franklin Public Library.

Mr. Weiland was also interested in discussing with the City replacement of the concrete around Egbert Fountain and the possibility of constructing a gazebo in West Park similar to the one that was there in 1932, only larger, in the food court area. He advised, he had been in discussion with several groups concerning these projects. Mrs. Jamieson advised him that plans to have the fountain repainted and the concrete replaced, using last year's Community Development Block Grants (CDBG) monies, will soon be out to bid. Mr. Weiland then offered his architectural services and to spearhead a committee, in coordination with the Historic Preservation Association, the Venango County Historical Society, the Franklin Area Chamber of Commerce and the Franklin Retail Merchants Association, to consider café tables and chairs to go along with the concrete renovation. It was decided that Mr. Weiland would meet with Mrs. Jamieson and Mr. Gabrys to discuss coordination of this project and the possible gazebo project.

#### YMCA POOL REPORT

Mrs. Miller, YMCA Aquatics Director, informed the members that the Franklin YMCA is, once again, pleased to continue their partnership with the City of Franklin in running the Miller-Sibley Pool. She handed out color brochures that the YMCA had created for the public, advising them of prices and special events. She noted, the pool attendance for the Memorial Day weekend was low due to the cold; however, the attendance for the following weekend was 90. She reported that the new slide was a "big hit" with the swimmers and that several wonderful comments were made concerning the improvements to the pool house. She announced that, FREE bus rides from the YMCA to the pool on Wednesdays would continue, and should youth groups wish to get together for a special day at the pool, they could schedule the bus to take them for FREE. She also advised that the Teen Dances, Swim Lessons and Family Fun Days have also been scheduled again this year. The Council thanked Mrs. Miller for all of her hard work, including the work she did on the improvements made at the pool house.

#### CERTIFICATE OF APPROPRIATENESS

Resolution No. 87 - Mrs. Fletcher moved and Mr. Wood seconded a motion to approve a certificate of appropriateness for a side carriage house and exterior porch repairs at 1334 Elk Street, as presented. Motion passed unanimously.

Resolution No. 88 - Mr. Rudegear moved and Mrs. Fletcher seconded a motion to approve a certificate of appropriateness for a carriage house at 1117 Elk Street, as presented. Motion passed unanimously.

2013 CDBG PROJECT SELECTION - Resolution No. 89

Mrs. Jamieson advised Council that she still did not know how much the City would be receiving in 2013 CDBG funds, but she was figuring on \$300,000. She reminded the members that, after the administrative fees were deducted, there would be \$246,000 to spend on projects.

After considerable discussion, the following projects were chosen:

- Aerial Ladder Truck payment - \$77,000
- Miller-Sibley bathhouse roof - \$70,000
- Street Improvements - \$78,182 + 20,000 associated curb cuts, totaling \$98,182
  - Sassafras Street, between 11<sup>th</sup> & 12<sup>th</sup> Streets
  - 100 block of 14<sup>th</sup> Street
  - 200 block of 14<sup>th</sup> Street
  - 14<sup>th</sup> Street, Eagle to the End
  - 500 block of 12<sup>th</sup> Street

It was decided that any additional monies received would be used to pay down the Aerial Ladder Truck balance. Mrs. Fletcher moved and Mr. Lyons seconded a motion to approve the 2013 CDBG project selections as listed. Motion passed unanimously.

WILEY AVENUE BRIDGE REPORT - Resolution No. 90

Mrs. Jamieson informed the Council that the City had been awarded a Keystone Historic Preservation Grant, in the amount of \$25,000, to assist with the first phase of necessary repairs to the Wiley Avenue Bridge in Miller Park. She advised the grant is a matching reimbursable grant, which means the funds will be received after the City has expended its match. Mrs. Jamieson explained the conditions of the grant, noting this project will only address the most important structural problems with the bridge. The grant conditions are:

- Rehabilitation of the bridge must be done in accordance with the Secretary of the Interior's Standards for the Treatment of Historic Properties.
- The City must sign a covenant, to be filed with the Recorder of Deeds that it agrees to assume the cost of maintaining the property.
- The City will provide a local share of \$31,572 (\$25,000 toward the rehabilitation work and \$6,672 toward project design and construction inspection).
- Project design work must start no later than November 1, 2013 and the entire project must be completed by March 2015.

Mr. Marshall moved to accept the PA Historical & Museum Commission Keystone Grant Agreement and to authorize City personnel to execute said agreement. Mr. Wood seconded

the motion, which passed unanimously.

FINAL READING - BILL NO. 4 - AMEND FIRE PENSION ORDINANCE - Resolution No. 91

Mr. Spaid read the title of Bill No. 4, "Amend Fire Pension Ordinance," into the record. Mr. Marshall moved to pass Bill No. 4, "Amend Fire Pension Ordinance," on Final Reading. Mr. Lyons seconded the motion, which passed unanimously.

PARADE & PARK REQUESTS - Resolution No. 92

Mrs. Fletcher moved and Mr. Rudegear seconded a motion to approve the following request: County of Venango to use Bandstand Park on July 26, 2013, for the annual employees' picnic. Motion passed unanimously.

REPORTS

Manager

- Would need an executive session for personnel.
- Resolution No. 93 - Recommended approval of a 5-year Agility Agreement with Penn DOT. He explained that, in the past under this agreement, the City and Penn DOT shared resources. As an example, Penn DOT would do the City's long-line painting and the City would sweep their bridges. He explained that, he had met with Penn DOT officials and worked out the details to both their satisfaction. Mrs. Fletcher then moved to approve the 5-year Agility Agreement with Penn DOT. Mr. Rudegear seconded the motion, which passed unanimously.

Solicitor - No reports.

Mayor • Appointments

Resolution No. 94 - Mayor Baker moved to appoint Angela Shields to the Commission to Remember Our Heroes (C.R.O.H.) and to reappoint Terry Belter, Bob Bowen, George Jolley and Sharon Thornton to same. Mr. Lyons seconded the motion, which passed unanimously.

COUNCIL REPORTS

Mayor Baker

- Announced the Council on Greenways and Trails has selected the City of Franklin as the first recipient of the Neighbor of the Year Award.

Mr. Marshall

- Reported that on Tuesday, May 21, following the Special Meeting, he learned that, if the City agrees to the bond issue as recommended by the General Authority at the May 6 Council Meeting to pay for the "urgent and immediate needs issues with the sewer

system," the City would be at, or near, its debt limit. He was concerned, should an emergency arise where the City would need to borrow money, what options would be available. Mr. Marshall asked if it might be more prudent to take out notes for specific projects and only draw-down the amount of money needed for that project, rather than take out a \$10 million bond now for the total amount. It was decided that Mr. Gabrys will "run the numbers" and come back to Council with his recommendation on how best to fund the projects.

- Would need to discuss a matter of personnel in executive session.

Mrs. Fletcher

- Announced the last week of June would begin the City's 4<sup>th</sup> of July Celebration, kicking off with a Taste of Talent on Wednesday, June 26, at 7 PM, in Bandstand Park. She reminded those in attendance that the parade would be held on Saturday, June 29, and that the route has been changed. She invited members of Council to meet her in the staging area to walk during the parade.

#### EXECUTIVE SESSION - Resolution No. 95

Mr. Marshall moved to enter into executive session at 8:05 PM to discuss personnel. Mr. Lyons seconded the motion, which passed unanimously. The executive session ended at 8:53 PM.

#### ADJOURNMENT - Resolution No. 96

There being no further business to come before the Council at this time, Mrs. Fletcher moved and Mr. Lyons seconded a motion to adjourn the meeting at 8:53 PM.

Respectfully submitted,

Darla Hawke, Recording Secretary